Minibus Hire: Licence Summary

How to obtain your driver's licence Check Code:

- 1. Go to: <u>www.gov.uk/view-driving-licence</u>
- 2. Click 'Start Now'
- 1. Enter driving licence number
- 2. Enter National Insurance Number
- 3. Enter home address postcode
- 4. Respond to the following statements: "To access this service online, details from your DVLA record and your National Insurance number will be shared with other government departments (HMRC and DWP) to check your identity, as described in our <u>privacy policy</u>."
- 5. "I would like to use this service and understand that my data will be shared as explained above."
- 6. Tick in the "I agree" check box
- 7. Click on "View Now"
- 8. Click on the tab that says 'Get your check code'
- 9. Now you can either:
 - 1. send us the code stated along with the last 8 characters of your driving licence (*the code lasts for 21 days*) or
 - 2. save and attached the pdf document in to an email and send to office.htblacon@btinternet.com
 - 3. print and bring the document in to the church office before your test drive

